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Transylvania County Library Library Card Registration Policy

The Transylvania County Library is supported primarily by property taxes paid by residents of Transylvania County. Therefore, library cards are available at no additional charge to residents of Transylvania County. Library cards are also available free of charge for individuals who work, attend school or own real property in Transylvania County.

Others may purchase a library card by paying an annual fee established by the Transylvania County Library Board of Trustees and the Transylvania County Board of Commissioners.

The library has a responsibility to protect the taxpayers' investment in the collection of the library; therefore photo identification and verification of residence is required to obtain a library card.

- Examples of valid photo identification include a driver's license, school identification card, passport or other government-issued identification.
- If not included on the photo identification, applicants must also provide verification of address.
- Non-residents who work, attend school, or own property in the county must provide reasonable proof of eligibility.

If an individual is unable to provide sufficient proof of identification and/or address, they may be issued a temporary account with limited borrowing privileges while they acquire it.

A parent or guardian must assume responsibility for materials borrowed by persons under twelve years of age; therefore it is the adult's identification that is required for registration of children.

All personal information associated with library accounts is protected by North Carolina General Statute 125-19 pertaining to confidentiality of records and privacy.

*Adopted by the Board of Trustees of the Transylvania County Library July 15, 1999
Revised by the Transylvania County Library Board of Trustees: May 21, 2020*