



212 South Gaston Street
Brevard, North Carolina 28712
(828) 884-3151 FAX (828) 877-4230
On the web at: transylvania.lib.nc.us

Transylvania County Library Policy on Exhibits & Display Cases

The Transylvania County Library provides exhibit and display spaces for educational, artistic, historical and cultural materials that promote interest in the use of library materials and information, or that share information about the local area, culture and organizations. Preference is given to exhibits that are timely and are of general interest. Displays that focus on particular public issues must include information about major aspects of differing points of view. Displays that are solely sectarian, partisan political, or commercial in focus are not permitted.

Displays will be changed monthly unless a different schedule is approved by the Library Director. The schedule for displays in the first floor cases is managed by the Friends of the Library Display Committee. This schedule is normally set annually. The exhibit cases in the Roberts Gallery on the second floor are to complement the Rowell Bosse North Carolina Room collection and are managed by the Local History Librarian.

The Library Director may reject any exhibit or display that does not fit with the mission of the Library or that is not presented in a neat and attractive manner. Supplies for the displays are the responsibility of those creating the display.

The Library will take reasonable care to ensure the safety and security of items displayed. However, the Library has no insurance to cover exhibit items and assumes no responsibility in the event of loss, theft or damage. Exhibitors are encouraged to insure items of value and will be required to sign a form that releases the Library from responsibility for loss, damage, or destruction.

Items displayed may not include price tags or other information regarding the purchase of items. Items must be removed from the exhibit case as scheduled or they will be removed and stored for 30 days by Library staff. If not claimed within 30 days, they will be disposed of. Display of items in the Library does not indicate endorsement of the issues, events or services depicted or promoted by those materials.

**Approved by the Transylvania County Library Board of Trustees
May 9, 2007**